



COLLEGE EVENTS

<i>Date</i>	<i>Time</i>	<i>Event</i>	<i>Where</i>
25 Sept	1.15-3	Welcome Meeting - Hybrid in-person and Zoom - after the meeting, there will be a College Tour and refreshments offered – <i>MCR will walk the group from Swirles to Main Site about 12.45</i>	Old Hall/Online
30 Sept	10-1	Academic Gown sales – you will need a gown for the photograph on the 2nd	MCR room in Swirles Court
2 October	8.30 am	Matriculation group photograph – be prompt & in your gown; can also sign up for Individual photographs (see link on website). There’s also free brunch in Hall from 8-10.30	Outside in Emily Davies Court
3 October	1-4 pm	Compulsory Consent Workshops – you will be told which session to attend – 1, 2 or 3 pm start; also at that time, there’s a Garden Tour and Library Tours (see signup) and the Chapel Box Room is available as a quiet room from 1.30 to 4.30	Old Hall
3 October	6 for 6.15 pm 7.15 pm	Meet your Tutor at Postgraduate drinks reception – please be prompt for a 6.15 start (gowns worn) PG Freshers’ Formal (gowns worn)	Marquee Dining Hall

Important things to do

- Act on the email from Studentregistration@offices.admin.cam.ac.uk as soon as received to get your Cambridge email address and Raven password activated. **START USING YOUR CAM EMAIL ASAP.**
- Sign the online Matriculation form as soon as you’re sent it by the Postgraduate Office (on 27 Sept). This is the official record of becoming a member of Cambridge University.
- Watch for an email from PG Admin with your Postgraduate Tutor allocation and then for an email from your Tutor to set up an initial meeting time
- Collect your University card from Swirles Court Porters’ Lodge (Main Site if living at the Grange or Girton Gate or other College rooms)
- Buy an academic gown (see date and time above)
- Download UPay app when sent an email from College catering office – used to sign up for formals
- Sign Tenancy Agreement if in College accommodation
- Complete the Drugs and Alcohol policy and Data Protection and IT Regulations forms by 10 October.
- Register with a Doctors’ Surgery
- Complete and submit the Health Questionnaire sent by the College Nurses as instructed.
- ID / immigration checking on arrival – please take photo ID with you when collecting your University card. Those living in Swirles or living out can obtain their cards from Swirles Lodge as of 20 Sept. Those in other College properties should obtain their cards from the Main Site Lodge as of 20 Sept.
- If studying on a Student Visa, you have been sent instructions on how and which documents to present for scanning soon after your arrival. Please sign up for an appointment if you haven’t already done so. Information about obtaining your BRP will be forthcoming.
- Pay your first College bill.
- Bank letter and/or Council Tax letter – if you require a letter in order to open a bank account or need for a Council Tax exemption for private accommodation, email the address below, informing us of the bank you wish to use or the address of the property – your correct addresses need to be on your Camsis self-service portal before we can prepare the Council Tax letter.

If you have any queries, please do not hesitate to contact us.

Wendy Klein and Paula Harper
postgraduate.office@girton.cam.ac.uk