# Special Hardship Fund Application Form

**Please note that this document’s purpose is to aid you when drafting your answers offline and sharing them with your College Tutor. You must not try to submit this document.**

This word document reproduces all of the questions from the online application form. Each section starts on a new page. The online form is dynamic, and some questions are only displayed if specific answers are selected – the question numbers in the online form will automatically adjust accordingly and therefore might not reflect the ones in this document.

## Section 1

**Your details**

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| **1. Your USN (this 9-digit number can be found on CamSIS)** |
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| **2. Your CRSid (eg ab123)** |
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| **3. Your fee status (Home/UK or Overseas)** |
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| **4. Your College** |
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| **5. Your residence (College accommodation/University accommodation/Private rental accommodation/Property owned by your or your family/Other** |
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| **6. Your department/faculty or equivalent**  |
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| **7. Your mode of study (full-time or part-time)** |
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| **8. In which term and year did you start your course?**  |
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| **9. Your current year of study**  |
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|  **10. Your course level (Undergraduate or Postgraduate)** |
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| **11. Your undergraduate course**  |
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| **12. Your postgraduate course** |
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| **13. When are you due to complete your course?**  |
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| **14. When is your submission deadline? (this is the date as shown on CamSIS)** |
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| **15. When are you planning to submit your softbound thesis?**  |
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| **16. Please provide the name of your College Tutor**  |
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| **17. Please provide your College Tutor's email address (please use their CRSid@cam.ac.uk email address)** |
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## Section 2

**Your financial circumstances**

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| **18. Have you received funding from a sponsor for your course? (eg Cambridge Trust, Research Council, College, Department, External Charity) (Yes or No-I am self-funding my course)** |
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| **19. Please provide the name of your funding sponsor** |
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| **20. Please describe your funding from the drop-down list**  |
| Fully-funded (maintenance and tuition fees) |   |
| Partially-funded (maintenance and tuition fees at home rate if overseas fee status) |   |
| Partially-funded (maintenance) |   |
| Partially-funded (tuition fees) |   |
| Other (please describe) |   |

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| **21. Please provide the end date of this sponsorship** |
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| **22. Please provide the amount of funding you receive/d towards your maintenance per academic year (£)** |
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| **23. Have you applied for hardship funding or a funded extension from your funding sponsor? (Yes/No/N/A – hardship funding/a funding extension was not available from my funding sponsor)** |
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| **24. Please provide details (including status of application and if awarded, the amount and date)** |
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| **25. Have you received or are due to receive any scholarships, bursaries or grants this academic year in addition to any funding for your course outlined above?** |
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| **26. Please provide the name of the scholarship, bursary or grant** |
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| **27. Please provide the amount which you receive or are due to receive this academic year (£)** |
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| **28. Have you received or are due to receive a loan this academic year whilst studying for your current qualification? (eg UK Government UG and PG loans, US and Canadian educational loans)** |
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| **29. Please provide the name of the student finance provider** |
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| **30. Please provide the amount which you receive or are due to receive this academic year (£)** |
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| **31. Please provide details of any other income that you have received or are due to receive this academic year. This may include employment wages, support from your parent/friend/partner/other family members or income received from other sources (£)** |
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| **32. Please provide details of any savings\* you have (£)****\*any money which is not committed for tuition fees or other costs that you are going to incur i.e. money that you have to spare which could meet your financial shortfall.** **If you have more than £2,000, please provide further information.** |
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| **33. Please state your anticipated remaining financial shortfall for this academic year (£) (living costs only not tuition fees)** |
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| **34. Do you have any children who are financially dependent on you?** |
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| **35. Please provide details (including number and age of children)** |
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| **36. Have you applied to the Childcare Hardship Fund (for Home/UK students) or the Central Childcare Bursary Scheme (for Overseas students)?**  |
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| **37. Do you have any adults who are financially dependent on you?** |
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| **38. Please provide details (including their relationship to you and how much funding you provide them with this academic year)** |
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| **39. Have you previously applied to any of the University's Hardship Funds whilst studying towards your current qualification? (eg Special Hardship Fund, Medical Support Fund (Crane's Charity), Undergraduate Hardship Fund, Postgraduate Hardship Fund)** |
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| **40. Please provide details (including name of fund, status of application and if awarded, the amount and date)** |
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| **41. Please indicate what other hardship funds you have applied for or received whilst studying towards your current qualification? (eg College hardship funding)** |
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| **42. Have you received any funding from your department whilst studying for your current qualification? (eg for travel, study equipment)** |
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| **43. Please provide details of funding received from department** |
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| **44. Have you received any funding (not including hardship funding) from your College whilst studying for your current qualification? (eg for travel, study equipment)** |
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| **45. Please provide details of funding received from College** |
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## Section 3

**Your application**

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| **46. Which of the following are you applying for support with?**  |
| Intermission  |   |
| Year Abroad  |   |

## Section 4

**Your funding request (Intermission)**

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| **47. Please outline the reason(s) you are in financial difficulty and why you believe your situation to be unforeseen.** **Please try to limit your statement to no more than 400 words.** |
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| **48. Has your intermission been approved by the Student Registry and relevant parties?** |
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| **49. Start date of intermission**  |
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| **50. End date of intermission**  |
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## Section 5

**Your funding request (Year Abroad)**

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| **51. Please outline the reason(s) you are in financial difficulty and why you believe your situation to be unforeseen.** **Please try to limit your statement to no more than 400 words.** |
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| **52. Do you receive funding under Erasmus or the Turing Scheme?**  |
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| **53. Please provide details (including the amount)** |
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## Section 6

**Declaration**

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| **54.** **I declare that I have fully disclosed details of my financial situation and that the information I have given on this form is true, correct and complete, to the best of my knowledge. If it is not I understand that I may not receive funding/financial support, any funding received may be withdrawn and I may be referred to the Student Disciplinary Procedure or other relevant authority.****I understand that information on this form may be shared with others in the University where necessary, for the purposes of verifying my eligibility for the funding claim I am making. If you are funded by the Cambridge Trust, the Student Funding and Fee Policy Team will notify the Cambridge Trust of your application and your request will be considered by the Trust in the first instance.** |
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| **55. I confirm that I have spoken to my College Tutor about this application**  |
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