# Postgraduate Hardship Fund Application Form

**Please note that this document’s purpose is to aid you when drafting your answers offline and sharing them with your Academic Supervisor and College Tutor. You must not try to submit this document.**

This word document reproduces all of the questions from the online application form. Each section starts on a new page. The online form is dynamic, and some questions are only displayed if specific answers are selected – the question numbers in the online form will automatically adjust accordingly and therefore might not reflect the ones in this document.

## Section 1

**Your details**

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| **1. Your USN (this 9-digit number can be found on CamSIS)** |
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| **2. Your CRSid (eg ab123)** |
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| **3. Your fee status (Home/UK or Overseas)** |
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| **4. Your College** |
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| **5. Your residence (College accommodation/University accommodation/Private rental accommodation/Property owned by your or your family/Other** |
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| **6. Your department/faculty or equivalent**  |
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| **7. Your mode of study (full-time or part-time)** |
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| **8. In which term and year did you start your course?**  |
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| **9. Your current year of study**  |
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| **10. Your postgraduate course** |
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| **11. When are you due to complete your course?**  |
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| **12. When is your submission deadline? (this is the date as shown on CamSIS)** |
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| **13. When are you planning to submit your softbound thesis?**  |
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| **14. Please provide the name of your Academic Supervisor (or equivalent academic in your department who can comment on your academic progress)** |
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| **15. Please provide your Academic Supervisor's (or equivalent academic in your department who can comment on your academic progress) email address (please use their CRSid@cam.ac.uk email address)** |
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| **16. Please provide the name of your College Tutor** |
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| **17. Please provide your College Tutor's email address (please use their CRSid@cam.ac.uk email address)** |
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| **18. Are you applying for support with thesis binding costs\*?****\*You must have submitted your soft-bound thesis in order to be eligible for this support** |
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## Section 2

**Your expenditure**

**Please set out your estimated expenditure for the current academic year (£) October 2022 - September 2023.**

**If you are applying during the long vacation round please answer all funding questions based on October 2023 - September 2024 costs.**

**Expenditure will be compared to the University guidance on annual maintenance (see link below)**

**https://www.postgraduate.study.cam.ac.uk/finance**

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| **19. Rent/Accommodation**  |
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| **20. Domestic bills**  |
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| **21. Food**  |
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| **22. Study-related costs (eg travel, books, equipment etc.)** |
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| **23. Personal items (eg clothing)** |
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| **24. Phone costs**  |
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| **25. Social activities** |
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| **26. Childcare**  |
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| **27. Council tax**  |
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## Section 3

**Your financial circumstances**

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| **28. Have you received funding from a sponsor for your course? (eg Cambridge Trust, Research Council, College, Department, External Charity) (Yes or No-I am self-funding my course)** |
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| **29. Please provide the name of your funding sponsor** |
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| **30. Please describe your funding from the drop-down list**  |
| Fully-funded (maintenance and tuition fees) |   |
| Partially-funded (maintenance and tuition fees at home rate if overseas fee status) |   |
| Partially-funded (maintenance) |   |
| Partially-funded (tuition fees) |   |
| Other (please describe) |   |

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| **31. Please provide the end date of this sponsorship** |
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| **32. Please provide the amount of funding you receive/d towards your maintenance per academic year (£)** |
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| **33. Have you applied for hardship funding or a funded extension from your funding sponsor? (Yes/No/N/A – hardship funding/a funding extension was not available from my funding sponsor)** |
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| **34. Please provide details (including status of application and if awarded, the amount and date)** |
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| **35. Have you received or are due to receive any scholarships, bursaries or grants this academic year in addition to any funding for your course outlined above?** |
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| **36. Please provide the name of the scholarship, bursary or grant** |
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| **37. Please provide the amount which you receive or are due to receive this academic year (£)** |
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| **38. Have you received or are due to receive a loan this academic year whilst studying for your current qualification? (eg UK Government PG loans, US and Canadian educational loans)** |
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| **39. Please provide the name of the student finance provider** |
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| **40. Please provide the amount which you receive or are due to receive this academic year (£)** |
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| **41. Please provide details of any other income that you have received or are due to receive this academic year. This may include employment wages, support from your parent/friend/partner/other family members or income received from other sources (£)** |
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| **42. Please provide details of any savings\* you have (£)****\*any money which is not committed for tuition fees or other costs that you are going to incur i.e. money that you have to spare which could meet your financial shortfall.** **If you have more than £2,000, please provide further information.** |
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| **43. Please state your anticipated remaining financial shortfall for this academic year (£) (living costs only not tuition fees)** |
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| **44. Do you have any children who are financially dependent on you?** |
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| **45. Please provide details (including number and age of children)** |
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| **46. Have you applied to the Childcare Hardship Fund (for Home/UK students) or the Central Childcare Bursary Scheme (for Overseas students)?**  |
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| **47. Do you have any adults who are financially dependent on you?** |
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| **48. Please provide details (including their relationship to you and how much funding you provide them with this academic year)** |
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| **49. Have you previously applied to any of the University's Hardship Funds whilst studying towards your current qualification? (eg Special Hardship Fund, Medical Support Fund (Crane's Charity), Postgraduate Hardship Fund)** |
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| **50. Please provide details (including name of fund, status of application and if awarded, the amount and date)** |
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| **51. Please indicate what other hardship funds you have applied for or received whilst studying towards your current qualification? (eg College hardship funding)** |
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| **52. Have you received any funding from your department whilst studying for your current qualification? (eg for travel, study equipment)** |
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| **53. Please provide details of funding received from department** |
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| **54. Have you received any funding (not including hardship funding) from your College whilst studying for your current qualification? (eg for travel, study equipment)** |
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| **55. Please provide details of funding received from College** |
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## Section 4

**Your funding request**

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| **56. Please outline the reason(s) you are in financial difficulty and why you believe your situation to be unforeseen.****If your financial situation has changed since your studies began please explain how this could not have been predicted at the start of your course. You will need to show that your funding plan was clear and viable from the start of your course and would provide financial stability for the duration of your course. Please try to limit your statement to no more than 400 words.** |
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| **57. Have you had to extend your studies as a result of unforeseen delays arising from the Covid-19 pandemic? (If you answer yes to this question, please ensure that you explain why in your statement above)** |
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## Section 5

**Declaration**

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| **58. I declare that I have fully disclosed details of my financial situation and that the information I have given on this form is true, correct and complete, to the best of my knowledge. If it is not I understand that I may not receive funding/financial support, any funding received may be withdrawn and I may be referred to the Student Disciplinary Procedure or other relevant authority.****I understand that information on this form may be shared with others in the University where necessary, for the purposes of verifying my eligibility for the funding claim I am making. If you are funded by the Cambridge Trust, the Student Funding and Fee Policy Team will notify the Cambridge Trust of your application and your request will be considered by the Trust in the first instance.** |
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| **59. I confirm that I have spoken to my Academic Supervisor (or equivalent academic) and my College Tutor about this application** |
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