

GIRTON COLLEGE, CAMBRIDGE
PARTICULARS OF RESEARCH FELLOWSHIPS 2012/2015

1. Research Fellowships, commencing at the beginning of the academic year 2012 and tenable for three years, are offered for research in Architecture, Art History, Education, Human Geography, Law, Music, Philosophy (inc. Philosophy of Science), Politics, Psychology, Sociology, Theology.. Graduates from all Universities are eligible. There is no age limit, but Fellowships will normally be awarded to candidates at an early stage of their academic careers who have recently completed their Ph.D. or are close to completion.
2. Election into a Fellowship is usually made by the Electors at the conclusion of the Research Fellowship competition held each year in the Lent Term. The Competition involves assessment of candidates' submitted work and interview for those candidates short-listed by the Electors. Candidates travelling from overseas should note that College **cannot** be responsible for payment of airfares should they be short-listed for interview. College will, however, provide a room for overnight accommodation for them and pay transport costs within the U.K.
3. The Electors reserve the right to make no election if no suitable candidates present themselves.
4. The emoluments of the Fellowship are reviewed annually (in August). The present scale from 1 August 2011 will rise by two annual increments from £18,190 to £20,409 p.a for a Research Fellow who has not completed his/her Ph.D. and £19,261 to £21,652 p.a. for a post-doctoral Research Fellow. The Fellowship is pensionable under U.S.S. Emoluments are paid monthly in arrears by bank transfer.
5. Grants, not exceeding £2,500 and payable in one or more instalments during the three-year tenure of the Fellowship, will be made at the discretion of the Electors for approved expenses in connection with the Fellow's work. Approved expenses include the University Composition Fee, where payable.
6. Research Fellows are members of the College Governing Body and are expected to take part in College life.
7. Furnished accommodation in one-bedroom flats or small sets is available for single or accompanied Research Fellows. Larger, family housing is in very limited supply and subject to availability¹. The present charge for accommodation for a single Fellow in a one bedroom flat is £400 per month (plus Council Tax where applicable); a higher charge will be made for a Fellow living in College accommodation with his/her partner. All Research Fellows are entitled to free Commons (i.e. meals) except when the College kitchens are closed. There is also a child allowance of £525 p.a. for the first child.
8. College Council must approve paid employment outside the scope of the above terms. The postholder is required to provide four hours supervision teaching per week during the twenty weeks of the teaching year; in some circumstances this requirement may be reduced during the first year.
9. Council reserves the right to replace the Fellowship by one of smaller value or one without emoluments if the Fellow should hold, or subsequently obtain, a Fellowship or other substantial emolument from any other source. The Fellow is required to report to Council any such Fellowship or other emolument at the time of his/her election. Any subsequent appointment or award must be reported to Council when it occurs.
10. Research Fellows must report to Council not later than 1 September each year on the progress of their research. Council reserves the right to discontinue a Fellowship where it is not satisfied with the progress achieved by the Research Fellow.
11. *Please note:* any offer of employment to a successful applicant cannot be confirmed until pre-employment checks have been satisfactorily completed. This will include a working status check, for which the applicant will be asked to provide appropriate documentation. *The College has a responsibility to ensure that all employees are eligible to live and work in the UK.*

¹ Further details can be found on our website at <http://www.girton.cam.ac.uk/about/accommodation/fellows-accommodation/>

Research Fellowship Particulars

Application Rules

Application Procedure

To complete an online application, please go to

https://app.casc.cam.ac.uk/fas_live/g_ahss.aspx

where you will need to register your personal and academic details. You will also need to electronically submit supporting documents with your application including a statement of not more than 1000 words summarising your present and future research. *The limit on the length of the statement is taken seriously by the Electors: candidates submitting longer statements will be at a disadvantage.* You must also submit a brief resume (not exceeding 200 words) for the informed layperson. You may also submit a brief statement giving any additional relevant information.

Please note that some equal opportunities information is requested for the purposes of monitoring our recruitment processes. This is purely voluntary and, with the possible exception of information relating to a disability, will not be shared with those short-listing and interviewing.

When applying, please arrange for two referees to submit references on your behalf through the CASC system (link as above) and by the closing date given below. Your referees should be familiar with your work and should normally include your Research Supervisor.

The closing date for receipt of applications and references is noon on Wednesday 11 January 2012.

Applicants who are short-listed will be asked, in early February, to submit work, through the CASC system, in support of their application; if it is not forthcoming within 10 days, the application will not be taken further. The work should be of 10,000-15,000 words length. For many candidates the work submitted will include part of their Ph.D. thesis. It is not necessary for this work to be in its final form, but it should be sufficiently advanced for the assessor to form a good judgement of its finished quality. The assessor will be an external specialist in your field of study and will be given access to your application details – by submitting your information on the CASC system you are authorising the College to release your work to the assessor.

Applicants will be advised if they have been short-listed for interview by Wednesday 7 March 2012 so should ensure that they are contactable at that time. **Final interviews will take place on Tuesday 13 March 2012.**